

TOWN OF YADKINVILLE
BOARD OF COMMISSIONERS
MONTHLY MEETING MINUTES
LOCATION: COMMISSIONERS CHAMBERS
213 VAN BUREN STREET
YADKINVILLE, NC
MONDAY, FEBRUARY 3, 2025

OFFICIALS PRESENT:

Mayor Eddie Norman

Commissioners:

 Tony Hall

 Monta Davis-Oliver

 Chris Matthews

 Scott Winebarger

 Richie Parker

Town Attorney Ben Harding

STAFF PRESENT:

Town Manager: Mike Koser

Town Clerk: Alex Potts

Finance Director: Hunter Gooden

Event Planner: Lauren Willard

Public Works Director: Jacob Swaim

Police Chief: Randy Dimmette

Quorum requirements met – meeting proceeded.

1. CALL TO ORDER

The regular meeting was called to order by Mayor Norman at 5:58 p.m.

2. INVOCATION

Manager Mike Koser offered the invocation.

3. ADOPTION OF AGENDA (MOTION)

Commissioner Chris Matthews made a motion to adopt the agenda as presented.

Commissioner Scott Winebarger seconded the motion, and the motion passed unanimously.

Vote: 5/0

4. APPROVAL OF MINUTES (MOTION)

Commissioner Monta Davis-Oliver made a motion to approve the following minutes as presented. Commissioner Scott Winebarger seconded the motion, and the motion passed unanimously.

Vote: 5/0

- January 6, 2024 (Regular Meeting Minutes)

5. PUBLIC COMMENTS

No one signed up for this section of the meeting.

6. REQUEST TO SET PUBLIC HEARING(S)

Mayor Norman set the following public Hearing.

March 3, 2025 at 6:00 p.m.

Zoning Map Amendment 2025-01: A request to rezone Parcel 133386 located on E. Main Street, from Highway Business (HB) to Residential Medium Density (RM) District.

7. FIRE CHIEF'S REPORT

Fire Chief Jody Doss presented his monthly report to the Board. He noted the high call volume and expressed his gratitude to Public Works Director Jacob Swaim for consistently supporting the Fire Department and ensuring that water was available when needed.

8. POLICE CHIEF'S REPORT

Police Chief Dimmette presented his monthly report to the Board, noting a breaking and entering incident Thursday night on West Main Street. A vehicle was stolen, but recovered Friday evening.

9. PUBLIC SERVICES DIRECTOR REPORT

Public Works Director Jacob Swaim informed the Board that 20 to 25 main water line leaks have occurred over the past few weeks. Due to these leaks and the necessity of accessing the lines in the road, road patching is scheduled to begin within the week.

10. EVENT PLANNER REPORT

Event Planner Lauren Willard provided the Board with an update on upcoming events. She announced that Easter Fest is set for Saturday, April 12th and will mark the beginning of the 2025 event schedule. Ms. Willard also mentioned that this year's Independence Day Celebration will be a two-day event. The parade is scheduled for Friday, July 4th, while the concert and additional festivities will take place on Saturday, July 5th.

The Downtown Collective group met on January 18th to discuss their future plans. Their goals include completing the paperwork for their 501(c)(3) nonprofit status and creating a dedicated website for Downtown Yadkinville. Additionally, Event Planner Lauren plans to attend the Main Street America expo in March to begin the process of integrating Yadkinville into the Main Street program.

11. TOWN ATTORNEY BEN HARDING

Town Attorney Ben Harding had nothing to report.

12. PLANNING REPORT

Manager Koser gave an overview of the Planning activity. He noted that the new Planning Director will start on Monday, February 10th.

13. MANAGER'S REPORT

- **Invoice for Lingle Electric - \$12,134.99 (Attachment #1)(Motion):**

Manager Koser presented an invoice from Lingle Electric for a new pump for the Lamplighter or Harrison Lift Stations and requested the Board's approval.

Commissioner Scott Winebarger made a motion to approve the invoice for Lingle Electric for \$12,134.99, as presented. Commissioner Chris Matthews seconded the motion, and the motion passed unanimously.

Vote: 5/0

- **Small Business Grant Approval – Smooches Ice Cream (Attachment #2)(Motion):**

Manager Koser presented an application from Smooches Ice Cream for a Small Business Grant. The request is for \$5,000 and meets all the requirements.

Commissioner Chris Matthews made a motion to approve Smooches Ice Cream's Small Business Grant for \$5,000. Commissioner Scott Winebarger seconded the motion and the motion passed unanimously.

Vote: 5/0

- **East Elm Street Sidewalk Proposal:**

Mr. Koser requested approval for funding to replace the sidewalk on East Elm Street in front of the new Yadkin County Building. This project will include the installation of a new ADA-compliant crosswalk. He presented two quotes for the work: the first was for \$15,500, and the second was for less than \$10,000. He recommended a motion to approve a budget of \$12,000 to cover any additional costs that may arise.

Commissioner Chris Matthews made a motion to approve a \$12,000 budget for the East Elm Street sidewalk project. Commissioner Scott Winebarger seconded the motion, and the motion passed unanimously.

Vote: 5/0

- **Resolution No. 2025-02 Amending the Yadkinville Tourism Development Authority Membership (Attachment #3)(Motion):**

Manager Koser stated that the Tourism Development Authority requested an increase in the number of members on their board to enhance participation and proficiency.

Commissioner Chris Matthews made a motion to approve Resolution No. 2025-02, to increase the number of TDA members from three to five. Commissioner Scott Winebarger seconded the motion, and the motion passed unanimously.

Vote: 5/0

- **Appointment of Issac Pelagio to the Tourism Development Authority (1-year term):**

After some discussion about the requirements of membership, the Board agreed to table a motion until further research is conducted.

- **Appointment of Sam Stone to the Tourism Development Authority (1-year term):**

After some discussion about the requirements of membership, the Board agreed to table a motion until further research is conducted.

14. COMMISSIONER COMMENTS

At this time, the commissioners did not have any comments.

15. ADJOURNMENT

With no further business to discuss, Commissioner Chris Matthews moved the meeting to adjourn. Commissioner Monta Davis-Oliver seconded the motion, and the motion was approved unanimously. The meeting adjourned at approximately 6:18 p.m.

Vote: 5/0

16. RECONVENED

Due to a missed item, Commissioner Monta Davis-Oliver reconvened the meeting at 6:18 p.m. Commissioner Chris Matthews seconded the motion, and the motion was approved unanimously.

Vote: 5/0

Manager Koser informed the Board about the North Carolina Department of Transportation's (NCDOT) East Main Street improvement project. He explained that the plan includes the installation of sidewalks on both sides of the street, as well as curbs and gutters. Mayor Norman suggested that moving the curb line forward might be beneficial to narrow the street. Manager Koser agreed to discuss any safety concerns with the DOT.

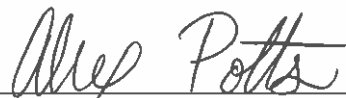
17. ADJOURNMENT

With no further business to discuss, Commissioner Monta Davis-Oliver moved the meeting adjourned. Commissioner Chris Matthews seconded the motion, and the motion was approved unanimously. The meeting adjourned at approximately 6:23 p.m.

Vote: 5/0



Eddie T. Norman, Mayor



Alex Potts, Town Clerk