

TOWN OF YADKINVILLE  
BOARD OF COMMISSIONERS  
**MONTHLY MEETING MINUTES**  
LOCATION: COMMISSIONERS CHAMBERS  
213 VAN BUREN STREET  
YADKINVILLE, NC  
**MONDAY, SEPTEMBER 10, 2018 AT 5:00 P.M.**

**OFFICIALS PRESENT:**

Mayor Eddie Norman

Commissioners:

Tony Hall

Monta Davis-Oliver

Richie Parker

Chris Matthews

Scott Winebarger

Town Attorney Ben Harding

**STAFF PRESENT:**

Town Manager: Perry Williams

Public Works Director: Perry Williams

Town Clerk: Shelia Weathers

Finance Officer: Dina Reavis

Police Chief: Tim Parks

Administrative Assistant: Alex Myrick

Benchmark Planning: Erin Burriss

**PLANNING BOARD:**

Tony Snow

Bobby Sutton

**BOARD OF ADJUSTMENT:**

Virgil Dodson

Chip Thomas

Dale Wilhelm

Quorum requirements met – meeting proceeded.

**1. CALL TO ORDER**

The regular meeting was called to order by Mayor Norman at 4:59 p.m.

**2. INVOCATION**

Mayor Norman offered the invocation and observed a moment of silence in Remembrance of 9/11.

**3. PUBLIC COMMENT**

With no other citizens requesting to address the Town Board, Mayor Norman closed the public comments.

**4. APPROVAL OF MINUTES**

*Commissioner Tony Hall made a motion to approve the minutes as presented.*

*Commissioner Chris Matthews seconded the motion, and the motion passed unanimously.*

*Vote: 5/0*

- August 9, 2018 (Regular Meeting Minutes)
- August 9, 2018 (Closed Session Minutes)

- August 27, 2018 (Special Meeting Minutes)
- August 27, 2018 (Closed Session Minutes)

#### **5. SET PUBLIC HEARING(S)**

- October 1, 2018 at 5:55 p.m.  
Yadkinville Development Ordinance Adoption

#### **6. CONSENT AGENDA (ITEM(S) #1 & #2) (Attachment #1)**

Mr. Williams presented the consent agenda items for the Board's consideration.

- Invoices (2) – \$54,183.69 (FY 2018-19 Budgeted Item)
- Tax Voids (4) – \$51,178.44 (2018)

*Commissioner Scott Winebarger made a motion to approve the consent agenda items as presented by the Town Manager. Commissioner Chris Matthews seconded the motion, and the motion passed unanimously.*

*Vote: 5/0*

#### **7. YADKINVILLE DEVELOPMENT ORDINANCE**

Mayor Eddie Norman introduced Ms. Erin Burris from Benchmark Planning. He informed the citizens that she was contracted to rewrite the Town's planning and zoning ordinance. Ms. Burris gave an overview of the ordinance development timeline and how it piggybacked off the newly adopted Comprehensive Plan.

#### **8. FIRE CHIEF'S REPORT**

Fire Chief Jody Doss presented the Town Board with his monthly report.

#### **9. POLICE CHIEF'S REPORT**

Police Chief Tim Parks presented the Town Board with his monthly report.

Chief Parks apprised the Board on the emergency preparedness meeting to be held Tuesday, September 11<sup>th</sup> at 7:00 p.m. at the hospital to discuss Hurricane Florence and its projected impact on Yadkin County and Yadkinville.

#### **10. MANAGER'S/PUBLIC WORKS DIRECTOR'S REPORT**

- **Classification and Pay Study with Personnel Policy Recommendations:**  
Town Manager Perry Williams informed the Town Board that the Classification and Pay Study with Personnel Policy was completed in draft form. The Board was given the study/policy book to review for input. The Board requested that Ms. Cheryl Brown attend the next board meeting scheduled Monday, October 1<sup>st</sup> to give an overview and answer questions.
- **Bicycle and Pedestrian Grant:**  
Town Manager Perry Williams noted that Mayor Norman and Commissioner Richie Parker approached him regarding the availability of a bicycle and pedestrian grant. Mr. Williams contacted Mr. Mike Koser with Withers and Ravenel to inquire about the cost and benefit to the Town. The grant offers up to

\$30,000 with a ten percent match for a development plan without stipulations and construction requirements. The cost to the Town would be \$5,700. Construction costs would need to be a budgetary item. Mr. Williams further conveyed that TCC/TAC would vote for or against the grant, and if approved the Town would adopt by resolution. The deadline to apply is November 2, 2018.

*After some discussion, Commissioner Chris Matthews made a motion to apply for the Bicycle and Pedestrian Grant at a cost of \$5,700. Commissioner Scott Winebarger seconded the motion, and the motion passed unanimously.*

*Vote: 5/0*

**Surry Community College and Ag Center Annexation and Agricultural Way Road Dedication:**

Town Manager Perry Williams apprised the Town Board that County Manager Lisa Hughes spoke with him on the possibility of annexing Surry Community College, Agricultural Center and Agricultural Way Road into the Town limits. Mr. Williams stated that the road belongs to Northwood Baptist Church, and conversations would need to take place with the pastor. Mr. Williams expounded further on the annexation and noted that Mr. Vance Dalton with Farm Credit would be interested also. The Board discussed the pro's and con's and asked that Ms. Hughes and Mr. Dalton make a formal request to the Board.

- **Gary Boswell – Birch Street Property:**

Town Manager Perry Williams stated that Mr. Boswell's son-in-law contacted him and was planning to clean property and repair home to rent. All back taxes owed were paid.

- **Planner/Assistant Manager Interview – Friday, September 14, 2018 at 8:00 a.m.**

Town Manager Perry Williams reminded the Town Board that interviews are scheduled for Friday, September 14, 2018 at 8:00 a.m. Due to the hurricane, it was noted that the interviews may need to be rescheduled.

- **Ethics Training Date:**

Town Manager Perry Williams asked the Town Board for dates they could meet to conduct ethics training in October. It was the consensus of the Board to do training on Friday, October 12<sup>th</sup> at 8:30 a.m.

- **Mayor and Board of Commissioner Picture:**

Town Manager Perry Williams asked the Mayor and Town Board to consider an upcoming date to have pictures made. It was the consensus of the Board to do pictures at their regularly scheduled meeting on October 1<sup>st</sup>.

## **11. COMMISSIONER COMMENTS**

- **Commissioner Richie Parker:**

Commissioner Parker expressed concern about Hardee's drainage problem located in parking lot after a heavy rain.

## **12. CLOSE SESSION**

*Commissioner Monta Davis-Oliver made a motion to go into "Close Session" at 5:58 p.m. under NCGS 143.318.11(a)(3) - To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. Commissioner Chris Matthews seconded the motion, and the motion passed unanimously.*

*Vote: 5/0*

*Commissioner Monta Davis-Oliver made a motion to come out of "Close Session" at 6:13 p.m. Commissioner Chris Matthews seconded the motion, and the motion passed unanimously.*

*Vote: 5/0*

## **13. ADJOURNMENT**

*With no further business to discuss, Commissioner Monta Davis-Oliver moved the meeting be adjourned. Commissioner Chris Matthews seconded the motion, and the motion was approved unanimously. The meeting adjourned at approximately 6:13 p.m.*

*Vote: 5/0*



Eddie Norman, Mayor



Shelia B. Weathers, Town Clerk