

TOWN OF YADKINVILLE
BOARD OF COMMISSIONERS
MONTHLY MEETING MINUTES
LOCATION: COMMISSIONERS CHAMBERS
213 VAN BUREN STREET
YADKINVILLE, NC
MONDAY, MAY 1, 2017

OFFICIALS PRESENT:

Mayor Eddie Norman

Commissioners:

Betty Driver

Tony Hall

Chris Matthews

Monta Davis-Oliver-Absent

Scott Winebarger-Late

STAFF PRESENT:

Town Manager: Perry Williams

Public Works Director: Perry Williams

Town Clerk: Shelia Weathers

Chief of Police: Tim Parks

Finance Officer: Dina Reavis

Town Attorney Ben Harding

Quorum requirements met – meeting proceeded.

1. CALL TO ORDER

The regular meeting was called to order by Mayor Norman at 5:57 p.m.

2. INVOCATION

Mayor Norman offered the invocation.

3. PUBLIC COMMENTS

With no one present wishing to speak, the public comment's portion of the meeting was closed.

4. APPROVAL OF MINUTES

Commissioner Tony Hall made a motion to approve the minutes as presented (listed below). Commissioner Chris Matthews seconded the motion and passed unanimously.

Vote: 3/0 (Scott Winebarger was absent from voting)

- April 3, 2017 Regular Meeting Minutes
- April 3, 2017 Closed Session Minutes
- April 7, 2017 Special Called Meeting Minutes
- April 21, 2017 Special Called Meeting Minutes

5. REQUEST TO SET PUBLIC HEARING(S)

The following public hearings was set for *Monday, June 5, 2017*:

- June 5, 2017 at 5:35 p.m. – Surry Community College Special Fund Allocation
- June 5, 2017 at 5:40 p.m. – Hospice Home Special Fund Allocation
- June 5, 2017 at 5:45 p.m. – Approval of 2017-2018 Fiscal Year Budget
- June 5, 2017 at 5:50 p.m. – Comprehensive Plan Adoption
- June 5, 2017 at 5:55 p.m. – Zoning Map Amendment (ZMA-2017-01) by Gary Miller

6. CONSENT AGENDA (ITEM(S) #1) (Attachment #1)

Mr. Williams presented the consent agenda items #1 and #2 for the Board's consideration.

- Budget Amendment #6
- Utility Billing Write-Off's

Commissioner Chris Matthews made a motion to approve the items as submitted on the consent agenda. The motion was seconded by Commissioner Tony Hall and passed unanimously.

Vote: 4/0

7. FIRE CHIEF'S REPORT

No representative from the Yadkinville Fire Department was present to give the monthly statistical report.

8. POLICE CHIEF'S REPORT

Chief Tim Parks apprised the Town Board that the monthly statistical report was not available for view due to the printer problems. He advised that the Police Department would be assisting in a motorcycle benefit ride.

12. PUBLIC WORKS DIRECTOR'S REPORT

13. MANAGER'S REPORT

- **“Draft” 2017-18 Fiscal Year Budget:**
Mr. Williams gave a brief overview of the budget and reported that it was available for public review in the Clerk's office.
- **Fee Schedule Change:**
Mr. Williams noted that the Peddler License Fee was added to the 2017-18 Town Fee Schedule. He asked the Board if any additions or changes were needed to the fee schedule. Mr. Williams advised that the equipment costs, and labor may need adjusting. After some discussion, the Town Board left the decision to the Town Manager's discretion to investigate and make the necessary changes.
- **Added Item – Hospice Home Donor Recognition:**
Mr. Williams presented the Town Board with a Donor Recognition letter and form from the SECU Hospice Home for the naming wall and donor plaques for reserved areas. Mayor Norman suggested that Commissioner Betty Driver decide the area

where to display the Town of Yadkinville plaque and contact the Hospice representative. The Town Board agreed.

- **Resolution Declaring Surplus Property – Yadkin County:** *(Attachment #2)*
Mr. Williams explained the resolution from Yadkin County that authorizes the titles of the two (2) properties to be conveyed to the Town of Yadkinville, subject to tax liens of the County of Yadkin. The two (2) properties are located on Sycamore Road (Parcel #133346) (Parcel #133347). Town Attorney Ben Harding advised on the legal aspects of selling the property and how to advertise (i.e. paper, for-sale sign, website and Facebook page). It was suggested to contact owners of surrounding properties to inquire about interest in purchasing the properties.
- **Election Filing Reminder:**
Mr. Williams stated that election filing begins July 7th at 12:00 p.m. and ends July 21st at 12:00 p.m.
- **Closed May 29th for Memorial Day:**
Mr. Williams reminded the Board that Town Hall and other facilities will be closed on Monday, May 29th in observance of Memorial Day.
- **Added Item – Lee Street Sidewalk Project:**
Mr. Williams advised that Mr. Dean Ledbetter with NCDOT contacted him regarding the possibility of Federal grant money being available (twenty percent matching grant) to assist with the Lee Sidewalk Project. The Town Board discussed the Town’s total investment thus far, and the consensus was to apply for the grant.
- **Added Item – Planning Board Vacancies:**
Mr. Williams inquired on names of possible candidates for the two (2) Planning Board vacancies. He reminded the Board the possibility of combining the Planning Board and Board of Adjustment into one. The Mayor and Board expressed some concerns and asked that Planning Advisor Richard Smith give them more insight on the topic. It was the consensus of the Board to wait until they could make an informed decision and present names at the next board meeting on June 5, 2017.

14. COMMISSIONER COMMENTS

The Town Board had no comments.

15. CLOSE SESSION *(Attachment #3)*

Commissioner Chris Matthews made a motion to go into “Closed Session” at 6:28 p.m. pursuant to N.C.G.S 143.318.11(a)(3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body and N.C.G.S 143.318.11(a)(5)(i) the price and other materials, terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange or lease Commissioner Betty Driver seconded the motion and passed unanimously.

Vote: 4/0

Commissioner Chris Matthews made a motion to come out of “Closed Session” at 7:46 p.m. Commissioner Scott Winebarger seconded the motion and passed unanimously.

Vote: 4/0

The Town Board came out of Close Session and took action on an item discussed in Close Session. Commissioner Tony Hall made a motion to adopt a Resolution By The Town of

Yadkinville Authorizing the Levy of a Room Occupancy Tax Creating the Yadkinville Tourism Development Authority and Amending the Original Resolution. The motion was seconded by Commissioner Chris Matthews and passed unanimously.

Vote: 4/0

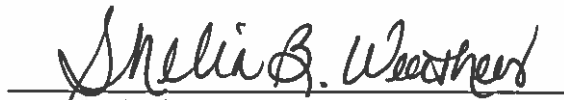
16. ADJOURNMENT

With no further business to discuss, Commissioner Betty Driver moved the meeting be adjourned with a second by Commissioner Chris Matthews and was approved unanimously. The meeting adjourned at approximately 7:46 p.m.

Vote: 4/0



Eddie Norman, Mayor



Shelia B. Weathers, Town Clerk