

TOWN OF YADKINVILLE
BOARD OF COMMISSIONERS
MONTHLY MEETING MINUTES
LOCATION: COMMISSIONERS CHAMBERS
213 VAN BUREN STREET
YADKINVILLE, NC
MONDAY, MARCH 6, 2017

OFFICIALS PRESENT:

Mayor Eddie Norman

Commissioners:

Betty Driver

Tony Hall

Chris Matthews

Monta Davis-Oliver

Scott Winebarger

STAFF PRESENT:

Town Manager: Perry Williams

Public Works Director: Perry Williams

Town Clerk: Shelia Weathers

Chief of Police: Tim Parks

Finance Officer: Dina Reavis

Town Attorney Ben Harding

Quorum requirements met – meeting proceeded.

1. CALL TO ORDER

The regular meeting was called to order by Mayor Norman at 5:57 p.m.

2. INVOCATION

Mayor Norman offered the invocation.

3. PUBLIC COMMENTS

With no one present wishing to speak, the public comment's portion of the meeting was closed.

4. APPROVAL OF MINUTES

Commissioner Chris Matthews made a motion to approve the minutes as presented (listed below). Commissioner Tony Hall seconded the motion and passed unanimously.

Vote: 5/0

- February 6, 2016 Regular Meeting Minutes
- February 6, 2016 Closed Session Minutes

5. REQUEST TO SET PUBLIC HEARING(S) *(Attachment #1)*

A public hearing was set for *Monday, April 3, 2017, at 5:55 p.m.* at the Yadkinville Town Hall for a Zoning Text Amendment 2017-ZTA-01 to add Conditional Districts to the Town of Yadkinville's Zoning Ordinance.

6. CONSENT AGENDA (ITEM(S) #1) (Attachment #2)

Mr. Williams presented the consent agenda item #1 for the Board's consideration.

- Two (2) Tax Voids

Commissioner Tony Hall made a motion to approve the items as submitted on the consent agenda. The motion was seconded by Commissioner Chris Matthews and passed unanimously.

Vote: 5/0

7. FIRE CHIEF'S REPORT

Assistant Fire Chief Darryl Williams presented his monthly statistical report to the Town Board. He noted that the Fire Department call volume was up to 14.5 percent from prior month of February 2017. Assistant Chief Williams explained they had a spike in smoke and CO2 detectors since the devastating fire that took place last month. He also stated the Fire Department and Impact Yadkin was partnering up this summer to get the devices installed at the properties they help.

8. POLICE CHIEF'S REPORT

Chief Tim Parks submitted his monthly statistical report to the Board of Commissioners. He gave some detail on the last drug roundup "Operation Cupid" by the Police Department.

9. PUBLIC WORKS DIRECTOR'S REPORT

Town Manager Perry Williams advised that the water and sewer tap at Sienna Heights was completed by their contracted help. He stated that the Town usually did all the taps. Mr. Williams inquired to whether the Board wanted to charge an impact fee. It was the consensus of the Board not charge a fee due to the fact it was made to Town's standards.

10. MANAGER'S REPORT

- **Marvin Speaks Water Account Bill:** *(Attachment #3)*

Mr. Williams stated that Mr. Speaks water account had a balance from 2014 and was in "B" balance status. He advised that Mr. Speaks passed away, and the Water Department was not contacted by the County which managed the account to discontinue the water service. During that time, a leak occurred. The Town and County Managers have discussed the matter. Upon some discussion, the Town Board agreed to write the requested amount off.

Commissioner Tony Hall made a motion to write off Mr. Speaks water bill.

Commissioner Monta Davis-Oliver seconded the motion and passed unanimously.

Vote: 5/0

- **Comprehensive Plan Budgeting:**

Mr. Williams inquired as to whether the Town Board would want to set aside a line item in the 2017-18 budget for funding of the downtown revitalization. He stated that the establishment of the line item would support façade grants to help solidify a downtown aesthetic.

- **Zoning Compliance Article for Ripple:**

The Town Manager asked for suggestions on the most effective way to make the

public aware to obtain a permit for construction. The Board discussed the possibility of an article in the Ripple on our planners. Other avenues included the water bill, Website, Facebook, Yadkinville Community Park sign and potential commercial on the Yadtel Channel YVTV7. The Board asked to contact Ms. Kitsey Burns and a representative from Yadtel to inquire.

- **Planning Board Vacancies (Two) -Terms End June 2017:**

Mr. Williams updated the Town Board on board terms that are due to expire in 2017 (Planning Board has two and Board of Adjustment has four). He asked the Board to consider potential candidates or reappointments and discuss at the next scheduled board meeting.

- **Downtown Wi-Fi Update:**

Mr. Williams apprised the Board on the meeting with Jesse Miles from Yadtel on compiling information on costs of installing Wi-Fi downtown. The square will include Yadkin County Jail (Hemlock Street), Yadkinville School and First Baptist Church (State Street). The streets that make up the square are Van Buren, Hemlock, State and Willow Street. More information will follow.

- **Town Hall Day in Raleigh, N.C.**

Town Hall Day scheduled for Wednesday, March 29th in Raleigh. It provides municipal officials from around the state the opportunity to become a visible presence at the Legislative Building, sending a strong message about the importance of vibrant, healthy cities and towns. The city and town's staff members have the opportunity to meet multiple key decision-makers. Mr. Williams noted the deadline to register is March 17th if interested in attending.

- **N.C. League of Municipalities Spring Tour in Winston-Salem, N.C.:**

The N.C. League of Municipalities will hold a Spring Tour in Winston-Salem on April 18th at Bibbs Restaurant. The meeting will include topics of accessing exclusive benefits offered by the Leagues insurance pools, one-on-one training opportunities, grassroots advocacy, grant funding programs and more. It will also include programming designed to inform and educate about the everyday challenges facing towns and cities all across North Carolina. Mr. Williams noted the deadline to register is April 10th if interested in attending.

11. COMMISSIONER COMMENTS

Commissioner Tony Hall:

- Holcomb's Trailer Park trailer removal. Mr. Williams stated that the deadline is April 17, 2017.

Commissioner Chris Matthews:

- Gave a brief overview of the class that she, Commissioner Monta Davis-Oliver and Town Clerk Shelia Weathers attended on Council Meeting Procedures.

Commissioner Monta Davis-Oliver:

- Gave a brief overview on the meeting with Ms. Elizabeth Jerringan and Dean Ledbetter from NCDOT on future road planning and usage. She advised on the three (3) round-about locations, extension of 601 to Pine Valley with an additional round-about and upgrading and modernization of downtown (mini round-about at Van Buren) to redirect truck traffic from the downtown area. Other items were discussed as well.

12. CLOSE SESSION

Commissioner Tony Hall made a motion to go into "Closed Session" at 6:27 p.m. pursuant to N.C.G.S 143.318.11(a)(3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body and N.C.G.S 143.318.11(a)(5)(i) the price and other materials, terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange or lease Commissioner Betty Driver seconded the motion and passed unanimously.

Vote: 5/0

Commissioner Scott Winebarger made a motion to come out of "Closed Session" at 7:32 p.m. Commissioner Chris Matthews seconded the motion and passed unanimously.

Vote: 5/0

After discussion in close session, Commissioner Chris Matthews made a motion for Attorney Ben Harding to draft a lease agreement for Town property located at 205 S. Jackson Street with the Yadkin Chamber of Commerce. The motion was seconded by Commissioner Tony Hall and passed unanimously.

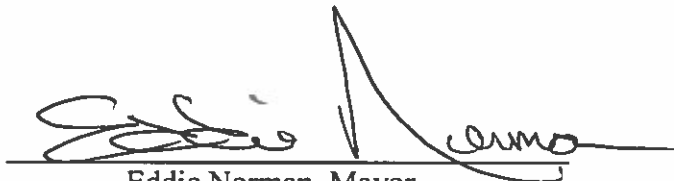
Vote: 5/0

13. ADJOURNMENT

At the close of the meeting, Mayor Norman read a "Thank You" card from Sergeant Mark Dowell thanking the Town Board for awarding him ownership of Police K-9 "Nike" upon the canine's retirement.

With no further business to discuss, Commissioner Tony Hall moved the meeting be adjourned. Commissioner Chris Matthews seconded the motion, and the motion was approved unanimously. The meeting adjourned at approximately 7:35 p.m.

Vote: 5/0



Eddie Norman, Mayor



Shelia B. Weathers, Town Clerk