

TOWN OF YADKINVILLE  
BOARD OF COMMISSIONERS  
**MONTHLY MEETING MINUTES**  
LOCATION: COMMISSIONERS CHAMBERS  
213 VAN BUREN STREET  
YADKINVILLE, NC  
**MONDAY, NOVEMBER 5, 2018**

**OFFICIALS PRESENT:**

Mayor Eddie Norman - Absent

Commissioners:

    Tony Hall

    Monta Davis-Oliver

    Richie Parker

    Chris Matthews

    Scott Winebarger

**STAFF PRESENT:**

Town Manager: Perry Williams

Planner/Assistant Town Manger: Nick Smith

Town Clerk: Shelia Weathers

Finance Officer: Dina Reavis

Police Chief: Tim Parks - Absent

Assistant Police Chief: Patrick Long

Town Attorney Ben Harding

Quorum requirements met – meeting proceeded.

**1. CALL TO ORDER**

The regular meeting was called to order by Mayor Pro Tem Davis-Oliver at 5:59 p.m.

**2. INVOCATION**

Mayor Pro Tem Davis-Oliver offered the invocation.

**3. PUBLIC COMMENT**

- Mr. Darrel Bryant with BryantMedia Consulting presented the Town Board with his video clip concept for the new Town website. He proposed at 1.5-minute video with a mixture of interviews and town events in which he would shoot and produce. Mr. Bryant noted that the project was one that the Town could continue to build on. The proposed cost is not to exceed \$3,500. After some discussion, the Town Board asked Town Manager Perry Williams to inquire if the Town's TDA would share the cost.
- Mr. Shamus Jackson asked for the Town's help in killing some grass that keeps springing up near the road on his property (pictures were presented). He noted he had tried several methods of a weed killer, but to no avail. Mr. Williams told Mr. Jackson he would go and look at the area of concern.

#### **4. APPROVAL OF MINUTES**

*Commissioner Chris Matthews made a motion to approve the minutes as presented. Commissioner Scott Winebarger seconded the motion, and the motion passed unanimously.*

*Vote: 5/0*

- October 1, 2018 (Regular Meeting Minutes)
- October 12, 2018 (Special Meeting Minutes)
- October 12, 2018 (Close Session Meeting Minutes)

#### **5. CONSENT AGENDA (ITEM(S) #1-4) (Attachment #1)**

Mr. Williams presented the consent agenda items for the Board's consideration.

- Item #1: Invoices (5) – \$243,369.98 (FY 2018-19 Budgeted Item)
- Item #2: Two Budget Amendments (#1 and #2) – \$27,744.00
- Item #3: Resolution Authorizing Disposal of Personal Property (Resolution 2018-08)
- Item #4: Resolution for Approving Local Water Supply Plan (Resolution 2018-09)

Commissioner Scott Winebarger asked for clarification on Budget Amendment #2. Assistant Chief, Patrick Long explained the VHF Limited Keypad with microphone equipment and its use.

*Commissioner Tony Hall made a motion to approve the consent agenda as presented by the Town Manager. Commissioner Chris Matthews seconded the motion, and the motion passed unanimously.*

*Vote: 5/0*

#### **6. FIRE CHIEF'S REPORT**

Fire Chief Jody Doss presented the Fire Department's monthly report. He stated that their new truck would be arriving in December 2018.

#### **9. POLICE CHIEF'S REPORT**

Assistant Police Chief Patrick Long presented the Town Board with the monthly report.

Assistant Police Chief Patrick Long apprised the Board that the Race More for Macemore 5K rescheduled for Saturday, October 20<sup>th</sup> ran smoothly and was well organized. He reported that the Halloween Downtown event brought in one of the largest turnouts to date.

## **10. MANAGER'S/PUBLIC WORKS DIRECTOR'S REPORT**

- **Annexation Request Considerations (Yadkin County and Education Building, Agricultural Way Road, Carolina Farm Credit and Surry Community College):** *(Attachment #2)*

Town Manager Perry Williams apprised the Town Board he received letters from all parties requesting annexation and was ready to proceed with the next step for the Clerk to investigate the petition by resolution. Town Attorney Ben Harding presented the Board with a handout explaining the stipulations and easements associated with Agricultural Way Road. In conclusion, he stated that the road was owned by Northwood Baptist Church, and it would be their decision to present the request for the road dedication to the Town Board.

*Commissioner Tony Hall made a motion to adopt Resolution 2018-10 "Directing the Clerk to Investigate a Petition Received under N.C.G.S. 160A-31."*

*Commissioner Richie Parker seconded the motion, and the motion passed unanimously.*

*Vote: 5/0*

- **Resolution Declaring Surplus Property by Yadkin County (Parcel #129436 – 629 Crescent View Drive):** *(Attachment #3)*

Town Manager Perry Williams informed the Town Board that the County sent a resolution to the Town declaring 629 Crescent View Drive as surplus property. Mr. Williams inquired whether the Town Board wanted to proceed with selling of the property or do clean up first. It was the consensus of the Board of Commissioners to clean the property and remove the mobile home then proceed with steps to sell.

- **ABC Board Appointee – Mr. Dick Steelman:**

Town Manager Perry Williams stated the Mr. Dick Steelman agreed to serve on the ABC Board as the Town's representative upon their approval.

*Commissioner Chris Matthews made a motion to appoint Mr. Dick Steelman to the ABC Board. Commissioner Scott Winebarger seconded the motion, and the motion passed unanimously.*

*Vote: 5/0*

- **ByrantMedia Consulting – Website Video:**

The Town Board asked Town Manager Perry Williams to inquire about the Town's TDA sharing the in the cost. (See Public Comment)

- **Municode (Yadkinville Development Ordinance):**

Town Manager Perry Williams apprised the Town Board on the extra cost of \$8,900 to add the newly adopted YDO to the existing Town Code of Ordinances. He stated that the YDO had not been codified and was considered a new document. Mr. Williams added that the format it was written in, plus the numerous illustrations, were costly but needed.

*Commissioner Scott Winebarger made a motion to approve the additional cost of \$8,900 to add Yadkinville's Development Ordinance to the existing Code of*

*Ordinances. Commissioner Richie Parker seconded the motion, and the motion passed unanimously.*

*Vote: 5/0*

- **Special Called Meeting – Friday, November 9, 2018:**  
Town Manager Perry Williams confirmed the special called meeting scheduled for Friday, November 9<sup>th</sup> at 9:00 a.m. to discuss the police chief candidates.
- **Town Closings (November):**  
Town Manager Perry Williams reminder the Town Board of the upcoming holiday closings:
  - Monday, November 12<sup>th</sup> for Veteran's Day
  - Thursday & Friday, November 22<sup>nd</sup> and 23<sup>rd</sup> for Thanksgiving
- **Upcoming Festivities for November and December:**  
Town Manager Perry Williams reminder the Town Board of the upcoming festivities for November and December:
  - Christmas Tree Lighting – Friday, November 30<sup>th</sup> at 6:00 p.m.
  - Christmas Parade – Saturday, December 1<sup>st</sup> at 10:00 a.m.
  - Board Appreciation Dinner – Friday, December 7<sup>th</sup> at 5:30 p.m.
  - Employee Appreciation Luncheon – Friday, December 21<sup>st</sup> at 12:00 p.m.

#### **11. COMMISSIONER COMMENTS**


No comments were given by the Board of Commissioners.

#### **12. ADJOURNMENT**

*With no further business to discuss, Commissioner Richie Parker moved the meeting adjourned. Commissioner Chris Matthews seconded the motion, and the motion was approved unanimously. The meeting adjourned at approximately 6:56 p.m.*

*Vote: 5/0*

  
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Eddie Norman, Mayor

  
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Shelia B. Weathers, Town Clerk