



**TOWN OF YADKINVILLE  
BOARD OF COMMISSIONERS MEETING  
MONDAY, FEBRUARY 5, 2018  
6:00 P.M.**

**AGENDA**

*Please turn your cell phone off or put on silent mode. Anyone wishing to speak that is not listed on the Agenda must sign up before the meeting starts. Public Comment Sign-Up Sheet is located up front on the table. All public comments are limited to three (3) minutes.*

1. CALL MEETING TO ORDER—MAYOR NORMAN
2. INVOCATION—MAYOR NORMAN
3. PUBLIC COMMENTS
4. APPROVAL OF MINUTES (Motion Needed)
  - January 8, 2018 Regular Meeting Minutes
  - January 26, 2018 Special Called Meeting Minutes
5. CONSENT AGENDA (ITEM(S) 1 - 3) (1 Motion Needed to Approve) (Attachment #1)
  - 1) **BUDGET AMENDMENT(S):**
    - ***BA #11 – Department: Capital Project 69-Main Street Sidewalk Project***
      - General Fund (Increase): \$30,000
      - Professional Services (Increase): \$9,708
      - Capital Outlay-Other Improvements (Increase): \$20,292
      - Transfer General Fund Special Appropriations to Capital Project 69-Main Street Sidewalk for additional engineering services and for final project costs.
    - ***BA #12 – Department: Town Facilities***
      - Fund Balance Appropriated (Increase): \$21,368
      - Municipal Buildings – Capital Outlay-Equipment (Increase): \$8,502
      - Garage – Capital Outlay-Equipment (Increase): \$4,765
      - Police Department – Capital Outlay-Equipment (Increase): \$8,101
      - Water/Sewer Fund Balance Appropriated - \$40,882
      - Water/Sewer Operations – Capital Outlay-Equipment: \$4,765

**Next Regular Meeting Date**  
March 5, 2018 at 6:00 P.M.

- Water Plant – Capital Outlay-Equipment - \$20,294
- Sewer Plant – Capital Outlay-Equipment - \$15,823
- Appropriate Fund Balance from General Fund and Water/Sewer Fund to fund LED Lighting renovations to all Town facilities.

**2) INVOICE(S):**

- Quality Steel Fabrication, Inc. - \$8,172.30 (Budgeted Item)  
(PO #18393)
- Synagro Central, LLC - \$8,256.56 (Budgeted Item)  
(PO #18392)
- Synagro Central, LLC - \$8,049.24 (Budgeted Item)  
(PO #18392)
- Don Adams Grading, Inc. - \$5,000 (Budgeted Item)  
(PO #18400)

**3) ARC Grant Policies Adoption**

- Grant Project Ordinance
- Resolution
- Documented Procurement Procedures
- Written Standards of Conduct Covering Conflict of Interest

6. FIRE CHIEF'S REPORT

7. POLICE CHIEF'S REPORT

- Y-Tree (Yadtel Telecom)

8. PLANNING ADVISOR'S REPORT (*Attachment #2*)

- Downtown Façade Improvement Program

9. TOWN ATTORNEY REPORT

- Town Property Acquisition (PIN #580711663585) request by Mr. John Johnson
- Harrison Street Property Acquisition (Shirley Clark and Joyce Hicks Property)
- Lee Zachary Grant Letter

10. MANAGER'S/PUBLIC WORK'S DIRECTORS REPORT

- Resolution for Sale of Real Property located at Polk Street (Parcel #132719) and award Mr. Holton Shepherd the Bid on property (*Attachment #3*)
- Utility Management Services (Electricity Savings Program)
- Master Meter Program

**Next Regular Meeting Date**

March 5, 2018 at 6:00 P.M.

- Back Door Garbage Pickup Policy
- Merit Pay Plan/Evaluations
- NCDOT Roadway Project U-5809 Public Informational Meeting – *Thursday, March 1<sup>st</sup>; Public Officials attend from 2:00-3:00 p.m. and open to the Public from 4:00-7:00 p.m.*

11. COMMISSIONER COMMENTS

12. CLOSE SESSION – Pursuant to N.C.G.S. 143-318.11(a)(3) – to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body and *N.C.G.S. 143.318.11(a)(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee..*

13. ADJOURNMENT

**Next Regular Meeting Date**  
March 5, 2018 at 6:00 P.M.